



ALL SAINTS
MULTI ACADEMY TRUST
BIRMINGHAM
GOD'S LOVE IN ACTION

All Saints Multi Academy Trust Birmingham

St Thomas CE Academy and
St John's & St Peter's CE Academy



Thursday 16th June 2017

Dear Parents,

PARENT DIRECTOR ELECTION

I am writing to invite you to stand for election as a parent director, or nominate another parent to do so. In our multi academy trust we have provision for one parent director from each school.

The Board of Directors, with the Executive Headteacher, has overall responsibility for the running of the school. The role of a director is to contribute to the work of the Board of Directors in ensuring high standards of achievement for all children and young people in the schools by:

- ensuring clarity of vision, ethos and strategic direction;
- holding the Executive Headteacher to account for the educational performance of the schools, its pupils, and the performance management of staff; and
- overseeing the financial performance of the multi academy trust and making sure its money is well spent.

The role of director can be demanding but very rewarding. Parent directors serve a four year term of office and under usual circumstances, can expect to spend between 10 and 20 days a year on governing duties. These include:

- attending meetings of the Board of Directors, usually outside of school hours and contributing to Directors business;
- reading reports and papers and keeping up to date on the progress that the schools are making; and
- visiting the schools from time to time during the school day.

You will be expected to sign a governors' Code of Conduct, and to have:

- an unwavering commitment to the Multi Academy Trust's vision and ethos;
- a strong commitment to the role and improving outcomes for children;
- the inquisitiveness to question and analyse;
- the willingness to learn;
- good inter-personal skills;
- appropriate levels of literacy in English; and
- sufficient numeracy skills to understand basic data.

In addition to be above, we would particularly welcome nominations from staff with the following experience, skills and attributes:

- understanding and/or experience of governance;
- understanding and experience of strategic planning;
- ability to analyse and review complex issues objectively;
- ability to make difficult decisions in the best interest of pupils;
- communication skills. Including being able to discuss sensitive issues tactfully;
- financial oversight;
- sound knowledge of the school and community.

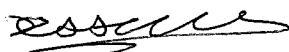
Training is available for all directors and we have an expectation that those new to school governance attend free induction training.

If you are interested in being a director please request a pack from the office or download one from our website. The pack contains a nomination form together with the skills audit, which both need to be returned to either school office no later than **Friday 30th June 2017 at 4pm**. You may also include a personal statement to support your nomination. There is no limit on the length of this statement, however, we encourage candidates to be succinct when setting out the skills, experience and attributes that they can bring to the Board of Directors to support their nomination. This statement will be used on the ballot form if an election is required. Self-nominations will be accepted, but if you are nominating another parent please seek their prior consent.

If there are more nominations than vacancies the election will be by secret ballot on Wednesday 5th July 2017. If that is necessary, voting papers will be sent with details of the ballot procedure.

To find out more about our school's Board of Directors (i.e. frequency of meetings etc.) and the code of conduct please contact Daniel Lassetter in person or via phone or email.

Yours faithfully,



Daniel Lassetter

Returning Officer

Daniel Lassetter

Executive Headteacher

Enc. Nomination form

NGA skills audit

Governor disqualification details